**HKUST SIGHT-EYE PROJECT HK (2020)** A drawing of a cartoon character

Description automatically generated

**Minutes of the 21-2-2020 1st Team Meeting**

Date: 21-2-2020

Time: 12:00-13:30

Venue: Zoom

Host: Null

Recorder: Karen,Jaman

Advisors:  Charlie, Joel, Malinda, Freeze

Members: 5

**Agenda:**

i) Decide Project Direction

**Discussion:**

1. Target stakeholders(reach out to children under 18 through their parents)
2. Balance between data collection and education purposes( more edu)
3. Deciding partners (CUHK\_Eye\_Hospital/Dick\_LO\_Optometrist)
4. OpenEyes (NORA & KAREN)
5. Charlie’s pre-developed apps
6. Discussion on style of the apps (hospital oriented/patient oriented)

**Decisions Made:**

1. Using Charlie app as a backbone (Data collection: like a google form)
2. Target stakeholders to be children and their parents
3. Direction lean towards education purposes
4. Next meeting to be 22-2-2020(SAT), 5:00pm-6:30pm
5. Meetings with Dick Lo(Optometrist) will be arranged next Tue/Wed(w/ help from Joel), CUHK(unknown)

**P.S. Thanks Karen for jotting down notes on the shared doc.**